**2024 MAPLEWOODSTOCK MUSIC AND ARTS FESTIVAL**

**AGENDA**

**Township Department Heads Meeting**

**May 20, 2024**

* Introductions
* Administration
  + Event application submitted.
  + Social affairs permit received.
  + Insurance purchased. (COI submitted to township)
* DPW discussion
  + Dumpsters – same as last year.
  + Trash and recycling receptacles.
    - We’re selling water in cans this year so additional recycling may be necessary.
  + Light Towers
    - How many are available?
    - How do we go about requesting from the county?
  + Set-up
    - Stage to arrive sometime on Friday (TBD)
    - Stakes for walking lanes (with enough caution tape)
    - Snow fencing behind the stage.
    - Snow fencing for beer/wine garden.
* Police/Security discussion
  + Proposed security needs attached. – request quote.
  + Proposing that Oakview be One-way from west to east (Dunnell to Valley) (*This is different than last year).*
  + Dunnell closed to public traffic (except Handicap parking) from Oakview to Baker St.
  + Baker St. (from Valley to Dunnell) to be reserved for Vendor parking. – Further parking discussion at a future meeting. (Once vendor application process is completed)
  + Emergency egress lanes to be discussed at that future meeting.
* EMS/SO Rescue Squad
  + Request the same as last year – SORS rig and personnel on site.
* Food vendor permits, health requirements/etc
* Other items as required.