**2024 MAPLEWOODSTOCK MUSIC AND ARTS FESTIVAL**

**AGENDA**

**Township Department Heads Meeting**

**May 20, 2024**

* Introductions
* Administration
	+ Event application submitted.
	+ Social affairs permit received.
	+ Insurance purchased. (COI submitted to township)
* DPW discussion
	+ Dumpsters – same as last year.
	+ Trash and recycling receptacles.
		- We’re selling water in cans this year so additional recycling may be necessary.
	+ Light Towers
		- How many are available?
		- How do we go about requesting from the county?
	+ Set-up
		- Stage to arrive sometime on Friday (TBD)
		- Stakes for walking lanes (with enough caution tape)
		- Snow fencing behind the stage.
		- Snow fencing for beer/wine garden.
* Police/Security discussion
	+ Proposed security needs attached. – request quote.
	+ Proposing that Oakview be One-way from west to east (Dunnell to Valley) (*This is different than last year).*
	+ Dunnell closed to public traffic (except Handicap parking) from Oakview to Baker St.
	+ Baker St. (from Valley to Dunnell) to be reserved for Vendor parking. – Further parking discussion at a future meeting. (Once vendor application process is completed)
	+ Emergency egress lanes to be discussed at that future meeting.
* EMS/SO Rescue Squad
	+ Request the same as last year – SORS rig and personnel on site.
* Food vendor permits, health requirements/etc
* Other items as required.