**MAPLEWOODSTOCK VOLUNTEER COMMITTEE**

**MEETING AGENDA – May 12th, 2021**

* Outstanding items
	+ Storage Unit
		- Schedule a date to move from Kerry’s to Tom’s
	+ Survey status, Jim to update
	+ Update from the town
		- Need to schedule “Dept Head” meeting
* Committee reports
	+ Operations Committee *Susan Rogers*
		- Reminder to review timelines PLEASE
	+ Budget Committee *Tom Kerns/Gary Shippy*
	+ Administration Committee *Tom Kerns/Jamie Ross*
		- Insurance broker said to contact him in August to purchase liability insurance
	+ Music Selection Committee *Tom Kerns*
		- Confirm date for Marathon Listening Day, June 12th at noon was suggested.
	+ Headliner selection Committee *Tarquin Learned*
		- Tarquin to update
	+ Merchandise Committee *Susan Rogers*
		- Timing
		- Artwork discussion
		- Amount of merchandise to order
	+ Volunteer Coordination Committee *Susan Rogers*
	+ Marketing and Advertising Committee *Gary Shippy*
		- Gary to update on status
	+ Food Vendor Committee *Kevin Chandler*
	+ Art Vendor Committee *Katie Clayton*
		- Schedule date to “walk the park”
	+ Event Production Committee *Tarquin Learned/Tom Kerns*
		- 368 Event Management contract has been signed
		- Refund policy
	+ Communications/Website Committee *Jim Robertson/Jamie Ross*