**MAPLEWOODSTOCK VOLUNTEER COMMITTEE**

**MEETING AGENDA – May 12th, 2021**

* Outstanding items
  + Storage Unit
    - Schedule a date to move from Kerry’s to Tom’s
  + Survey status, Jim to update
  + Update from the town
    - Need to schedule “Dept Head” meeting
* Committee reports
  + Operations Committee *Susan Rogers*
    - Reminder to review timelines PLEASE
  + Budget Committee *Tom Kerns/Gary Shippy*
  + Administration Committee *Tom Kerns/Jamie Ross*
    - Insurance broker said to contact him in August to purchase liability insurance
  + Music Selection Committee *Tom Kerns*
    - Confirm date for Marathon Listening Day, June 12th at noon was suggested.
  + Headliner selection Committee *Tarquin Learned*
    - Tarquin to update
  + Merchandise Committee *Susan Rogers*
    - Timing
    - Artwork discussion
    - Amount of merchandise to order
  + Volunteer Coordination Committee *Susan Rogers*
  + Marketing and Advertising Committee *Gary Shippy*
    - Gary to update on status
  + Food Vendor Committee *Kevin Chandler*
  + Art Vendor Committee *Katie Clayton* 
    - Schedule date to “walk the park”
  + Event Production Committee *Tarquin Learned/Tom Kerns*
    - 368 Event Management contract has been signed
    - Refund policy
  + Communications/Website Committee *Jim Robertson/Jamie Ross*