

MAPLEWOODSTOCK VOLUNTEER COMMITTEE
MEETING AGENDA – March 10th, 2021

- Outstanding items
 - Decisions to be made *if need* to modify the event
 - Possibly moving the event to another area of the park
 - Do we have a Kid Zone?
 - No year on the t-shirts, *When do we need to decide?*
 - Other possible modifications??
 - Park Use Permit is for all of Memorial Park (except baseball infield)
 - Storage Unit
 - Will rent one after we order merch for 2021
 - Survey status, Susan and Jim to update
 - Sub-committees
 - Final discussion on procedures
 - Friends of MW Recreation status
 - Committee Responsibilities
 - Opportunity to change rolls or add responsibilities if desired.
- Committee reports
 - Operations Committee *Susan Rogers*
 - New timelines given new event dates
 - Budget Committee *Tom Kerns/Gary Shippy*
 - Current revised budget
 - Set up meeting with township officials
 - 2 meetings (who wants to participate?)
 - One to determine if township will continue to offset costs ASAP!!
 - Second, later in the summer with all Department Heads
 - Need committee member(s) to volunteer to research outsourcing options
Also, need to confirm with Township (via first meeting above) that this is doable (union contracts, etc).
 - Security
 - Garbage collection
 - Possibly using SO Volunteer First Aid Squad with oversight by MWFD
 - Administration Committee *Tom Kerns/Jamie Ross*
 - Port-o-Johns
 - Liquor License
 - Liability Insurance
 - Music Selection Committee *Tom Kerns*
 - Allowing bands to update their music submission
 - Select date for Marathon Listening Day (possibly June 12th or 13th and can be virtual)
 - Headliner selection Committee *Tarquin Learned*
 - Galactic is a go for Saturday
 - Decision regarding other headliners depends on budget, which depends whether the township will cover some costs.
 - Merchandise Committee *Kerry Miller*
 - Timing
 - Review Artwork (with and without year)
 - Amount of merchandise to order
 - Volunteer Coordination Committee *Kerry Miller*

- Marketing and Advertising Committee *Gary Shippy*
 - Gary to update on status
- Food Vendor Committee *Kevin Chandler*
 - Timing
 - Need to get a sense of availability/viability of traditional vendors
- Art Vendor Committee *Katie Clayton*
 - Timing
 - Need to get a sense of availability/viability of traditional vendors
- Event Production Committee *Tarquin Learned/Tom Kerns*
 - Need to contact Rick Davis from 368 Event Management
- Communications/Website Committee *Jim Robertson/Jamie Ross*
 - Updates?

